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ERASMUS+

HIGHER EDUCATION CAPACITY BUILDING

Erasmus+ Project

**Crisis and Risks Engineering for Transport Services
(CRENG)**

Coordination meeting

October 21, 2021.

On October 21, 2021 online coordination meeting (teleconference) of representatives of CRENG Project Management Board, local coordinators and participants from Ukraine, Turkmen and Azerbaijani Universities took place. The meeting was attended by:

Members of Project Management Board:

1. Dr. Konrad Lewczuk (Warsaw University of Technology)
2. Ms. Svetlana Jasic (EXOLAUNCH GmbH)
3. Dr. Iuliia Bulgakova (State University of Infrastructure and Technologies)
4. Ms. Kateryna Polupanova (Priazovskyi State Technical University)

Representatives of Turkmen Partner Universities:

1. Dr. Maral Meredova (International University for Humanities and Development)
2. Dr. Yolly Myradov (Turkmen State Architecture and Construction Institute)
3. Dr. Atageldi Garajayev (Turkmen State Architecture and Construction Institute)
4. Dr. Valiyeva Sapargul (Institute of Telecommunications and Information Technologies of Turkmenistan)
5. Ms. Ayna Mametsaliyeva (International University for Humanities and Development)

Representatives of Azerbaijani Partners:

1. Mr. Arif Naijmov (Baku Engineering University)
2. Mr. Orkhan Vatankhah (Azerbaijan Technical University)
3. Ms. Ulviya Mammadova (Azerbaijan Technological University)

Representatives of Ukrainian Partners:

1. Dr. Nataliia Chernova (Dnipro National University of Railway transport)
2. Prof. Andriy Liamzin (Priazovskyi State Technical University)

The main goals of the meeting included discussion on:

1. Extending the project
2. Scheduling of master classes in Azerbaijan and Turkmenistan in the conditions of COVID- 19 restrictions
3. Updating of EACEA portal with project results
4. Preparation of 36M Report
5. Completion of CRENG text book in English
6. Additional printing and publishing costs spending

The following **resolutions** were agreed through discussion:

1. Extending the project

- 1.1 CRENG project is extended till 14 July 2022. Updated work plan was submitted to EACEA.
- 1.2 All partners approved updated work plan (Annex 1).

2. Scheduling of master classes in Azerbaijan and Turkmenistan in the conditions of COVID 19 restrictions

- 2.1 Online Master classes in Azerbaijan and Turkmenistan will be conducted in the first half of December 2021.
- 2.2 The draft agenda of Masters classes will be prepared till 15 November 2021.
- 2.3 All PCs Universities will send lecturer candidates for the master classes to jlbulgakova@gmail.com till 10 November 2021 in format: name and surname/ position in the university/ lecture topic.

3. Updating of EACEA portal with project results

- 3.1 All project results must be downloaded to the EACEA portal till May 2022.
- 3.2 Responsible persons for collecting information from the partners and downloading it to the EACA portal are Ms. Svitlana Jasic and Ms. Kateryna Polupanova.
- 3.3 All partners are responsible for keeping deadlines and providing documents on responsible persons' request.

4. Preparation of 36M Report

- 4.1 The template of 36M Report will be sent to the partners till 15 November 2021.
- 4.2 All partners will complete the report till 15 December 2021 and send it to jlbulgakova@gmail.com and svetlana.jasic@ecm-academy.de

5. CRENG text book in English completion

- 5.1 All Partner Universities will send their chapters of international textbook to DNURT (foreign@diit.edu.ua) till 5 November 2021.
- 5.2 If the chapter won't be sent in time another responsible partner for the chapter will be appointed immediately in order to complete the textbook in time.
- 5.3 DNURT will prepare textbook for publishing. Textbook must be published till 15 February 2022.

6. Additional printing and publishing costs spending

- 6.1 According to the decision of CRENG project consortium from 6 May 2021 and submission of the decision to EACEA, PCs Universities spent additional 9000 euro redistributed from travel costs and cost of stay for printing promotional materials.
- 6.2 State University of Infrastructure and Technologies received promotion materials from the publishing company and distributed it among UA and TM partners.
- 6.3 AZ partners will complete the task till the end of December 2021.

Coordinator:
Project Manager:

Prof. Marianna Jacyna
Dr. Konrad Lewczuk

Table 1 – Updated CRENG project work-plan

	Task	Planned due date	New due date/ completed	Ukraine	Azerbaijan	Turkmenistan
1.1.1	Designing and signing Agreement and guidelines on instructional strategies for MA program “CRENG ” development	15.12.2018	Completed			
1.1.2	Conducting kick-off meeting	15.01.2019	Completed			
2.1	Development new and updating existing core and transferable curricula on CRENG	15.02.2019	Completed			
2.2.1	Development of new MA program “CRENG ”	15.09.2020	15.09.2021	Completed	15.09.2021	Scope changed
2.2.2	Accredit of new MA program “CRENG ”	15.09.2021	15.12.2021	Completed	15.12.2021	Scope changed
2.3	Development of teaching/learning materials and updating Join Web Platform, e-learning courses	15.08.2020	Completed			
2.4	Develop documentation/ purchase, install equipment for the CRENG Labs and VCR	15.05.2019	15.07.2021	15.12.2020	15.07.2021	15.07.2021
2.5	Develop guidelines and hold the courses to retrain academic teachers in new curricula and IPBL in EU	15.05.2019	Completed			
2.6	Develop guidelines and hold the courses to retrain academic teachers in Skills Wallet	15.02.2020	Completed			
2.7	Pilot teaching of students on new curricula in CRENG new learning/teaching environment incl. IPBL; pilot operating of CRENG Labs and VCR; updating MA curriculum, if necessary.	15.07.2021	15.07.2022	Completed	15.07.2022	15.07.2022
2.8	Conducting master-classes on new curricula on CRENG	15.04.2021	15.05.2022	Completed	15.05.2022	15.05.2022
2.9.1	Developing documentation, purchase and install equipment of CRENG Service Offices	15.05.2019	15.07.2021	15.12.2020	15.07.2021	15.07.2021
2.9.2	Staff training of CRENG Service Offices in EU	15.08.2020	Completed			

2.9.3	Establishing of CRENG Service Offices	15.08.2020	Completed			
3.1	Internal/external evaluation; internal and external QC of processes and deliverables	15.10.2021	15.10.2021			
4.1.1	Dissemination strategy and event plan; dissemination events	15.10.2021	15.07.2022			
4.1.2	International information conferences	15.10.2021	15.07.2022			
4.1.3	Regional information conferences	15.10.2021	15.07.2022			
4.1.4	Local information conferences	15.10.2021	15.07.2022			
4.2	Full media coverage of the project activities incl. joint WEB based platform, groups in social networks	15.10.2021	15.07.2022			
4.3	Establishing, pilot operating of CRENG Service Offices network; CRENG+ Agreements	15.09.2020 15.10.2021	15.07.2022 15.07.2022			
4.4	Conduct refresh courses for graduates	15.10.2021	15.07.2022	Completed	15.07.2022	15.07.2022
4.5	Promoting of IPBL	15.10.2021	15.07.2022			
5.1	Management of the project incl. Project management online, daily project administration and coordination	15.10.2021	15.07.2022			
5.1	Coordinating meetings	15.10.2021	15.07.2022			

